

## **Ethics in Public Office Acts 1995 & 2001**

### **Annual Statements of Interest**

Designated Directors and Designated Employees are required to furnish statements of interests no later than 31 January for the previous year.

Where a Designated Director or Designated Employee considers that s/he has no interests which could be a material influence on the performance of the functions of the directorship or position, a statement is not legally required. However the Standards Commission recommends that a 'Nil' statement be provided in such circumstances.

### **Statements of Material Interest**

In addition to the annual statement referred to above, Designated Directors and Employees must in certain circumstances make a statement of a material interest. When a function of a designated directorship or position of employment falls to be performed and s/he has actual knowledge that s/he, or a connected person, has a material interest in a matter to which the function relates, a designated director or employee must provide a statement **at that time** of the facts of that interest. The function in question cannot be performed unless there are compelling reasons to do so.

### **Guidelines for Public Servants**

Designated Directors and Employees may seek the advice of the Standards in Public Office Commission as to their obligations under the Ethics Act. The Guidelines for Public Servants on Compliance with the Provision of the Ethics Act are available on the Standards in Public Office Commission website [www.sipo.ie](http://www.sipo.ie)

### **Co. Wicklow VEC Code of Ethics for Staff**

All employees must adhere to the Co. Wicklow VEC Policy *Code of Ethics for Staff*.